

Risk Assessment - Unit 3, Goyt Mill, Plucky Goat Music School

Due to ongoing changes to the space, risk will be re-assessed **at the start of each half-term** for the first year.

Highlighted items will be completed by the date of the next review.

Risks will only be deemed acceptable if severity is low OR likelihood is low

Hazard	To whom and how?	Risk severity and likelihood	Action	Risk severity and likelihood after actions
Canal	General public and staff, falling, drowning	High Medium	- Customers are prohibited from bringing vehicles to the canal side entrance under any circumstances - Life ring to be arranged - Children under 11 are not permitted to make their own way to lessons	High Low
Pests	General public and staff, spread of disease	Medium High	- Entrance route from main road AND car park to be checked daily for dead animals (e.g. pigeons) and any hazards to be cleared using PPE. These checks will be performed by the first member of staff to arrive. - Any open food containers will be stored in the fridge or removed from the premises overnight - Food waste will not be left in the bins overnight.	Low Low
Steps	General public and staff, slipping/ falling on metal steps, particularly when dirty or icy.	High Medium	- Steps to be swept weekly (<i>Saturday, CD</i>) - Grit to be applied when temperatures are below freezing. - First Aider always on site and first aid kit available - Watch your step sign	Medium Low
Kiln	General public and staff, fumes from active kiln	High Low	- Kiln will be removed from the premises. - Until this is possible, it will not be switched on.	Low Low

Assessment carried out: 28th Aug 2026 (Autumn 1)

Due for review: 1st Nov 2027 (Autumn 2)

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	could be harmful			
Bathroom (hygiene)	General public and staff, unhygienic maintenance causing spread of infection	Low Medium	- Bathroom to be cleaned twice weekly - Waste management to be monitored - sanitary bin to be arranged if deemed necessary by the end of Autumn 1	Low Low
Bathroom (slips, trips and falls)	General public and staff, wet floor increasing risk of slips and trips	Medium Low	- Staff to take action immediately if the floor is wet - First Aider always on site and first aid kit available	Medium Low
Back room	n/a	n/a	- Risk within this room to be managed by Bees and the Trees - Doors will remain closed and Plucky Goat customers will not have access	n/a
Hot water	General public and staff, scalding	Medium Low	- Hot water temperature will be left at acceptable levels to prevent scalding	Low Low
Stage	General public and staff, trips and falls	Low Low	- Stage to be checked regularly for any signs of damage to structure or slipping of covering, and to be repaired before customers return	Low Low
Trailing cables	General public and staff, tripping	Low Medium	- No cables to be trailed across the center of the room at any time - Extension cables to be correctly installed against walls or behind furniture when needed	Low Low

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Shelving Unit	General public and staff, unit moving and items falling	Medium High	- Wheels to be locked in place at all times - Top of shelves to be secured to pillar for stability	Medium Low
Tea urn and coffee machine	General public and staff, scalds and burns	Low Medium	- Caution: HOT sign to be placed - Children under 11 will not make hot drinks - First Aider always on site and first aid kit available - Tea urn turned down during low use times	Low Low
Mugs & glasses	General public, in particular small children, and staff, cuts from broken glass	Low Low	- Glasses kept on bottom shelf to reduce likelihood of accidental breaks - In case of breakage, broken glass will always be thoroughly cleared immediately	Low Low
Tools	General public and staff, injuries sustained from incorrect use of tools	Medium Low	- Any sharp or abrasive tools, and chemicals will be kept inaccessible to the general public - Staff using tools have been trained in safe use, including hair tied back for power tools and correct glove use - Customers are always supervised by Plucky Goat staff or workshop hosts, who will read the risk assessment before starting their sessions - Separate risk assessments will be carried out for workshops where customers are using tools - Vice will be covered when not in use	Low Low

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